

Regular Board Meeting Minutes

Tuesday, January 16, 2018

The Board of Trustees of the Polk County Library met in regular session on Tuesday January 16, 2018 at 6:22 pm at the Polk County Library at Bolivar, MO. Those present were Suzanne Donnell, Julian Pace, Duncan Meadows and Kaye Eversoll. Also present was Colleen Knight, PCL Director. Absent was President Lee Ann Clark

Vice President Duncan Meadows called the meeting to order. Ms. Eversoll made a motion to approve the agenda. Ms. Donnell seconded. All members voted in favor. **Motion Carried.** The minutes from the previous meeting and closed meeting were reviewed. Ms. Donnell moved that the minutes be approved. Ms. Eversoll seconded the motion. All members voted in favor. **Motion carried.**

The Financial reports and bills for the month were examined by the Board. Ms. Eversoll moved that monthly bills and financial reports be approved with corrected date of January 1st, 2018. Mr. Pace seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Directors Annual report. In the annual report (see attached), Ms Knight went over service numbers for last year. Circulation and computer use did decline, but number of registered patrons increased. In the financial section, the library spent about \$50,000 less than it received. Although some categories were over budget, overall the library was \$7,222 under budget. Mr. Pace made a motion to approve the annual report and print for publication to the public. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

In other news, Ms. Knight reported that the library has written a grant to replace Bolivar's public computers. The total number of public computers at Bolivar will be decreased to 10 due to less usage. The board also looked at the New revamped Page to Page. New adult programs like Keeping up with the Jetsons, bingo, and dominoes have been added to Bolivar. Movies have been moved to Monday Night and will be current DVD releases.

Ms. Knight also reported on the changes to the DVD's in Bolivar. TV series will be re-cataloged so that all of one season will be in one case and counts as 1 checkout instead of each DVD in a separate case. Also, a security case has been added so that staff can leave the DVD's in the cases instead of removing them. This should make checkout much faster for patrons and easier for staff. Also TV series will be moved from the rating system of PG, PG-13 etc... to TV. This will make it easier to find series and feature films alike.

In New Business,

The board reviewed RFP's for the Humansville library. They will be published in Bolivar paper and bids will be reviewed at next board meeting. Ms. Eversoll made a motion to approve the Roof RFP, Mr. Pace seconded. All members voted in favor. **Motion carried.** Mr. Pace made a motion to approve the Building Connector RFP; Ms. Donnell seconded. All members voted in favor. **Motion carried.**

At 7:00 pm, Ms. Donnell made a motion to adjourn the regular meeting. Mr. Pace seconded. All members voted in favor. **Motion carried.**

The next regular board meeting will be Tuesday, February 20, 2018 at 6:15 pm