

## Regular Board Meeting Minutes

Tues, July 17, 2018

The Board of Trustees of the Polk County Library met in session on Tuesday, July 17, 2018 at 6:15 pm at the Polk County Library-Fair Play at Fair Play, MO. Those present were LeeAnn Clark, Julian Pace, Kaye Eversoll and Duncan Meadows. Also present was Colleen Knight, PCL Director and Tiffany Taylor, PCL Assistant Director. Absent was Suzanne Donnell.

President LeeAnn Clark called the meeting to order. Mr. Meadows made a motion to approve the agenda. Ms. Eversoll seconded. All members voted in favor. **Motion Carried.** The minutes from the previous meeting were reviewed. Ms. Eversoll moved that the minutes be approved. Mr. Meadows seconded the motion. All members voted in favor. **Motion carried.**

The Financial reports and bills for the month were examined by the Board. Mr. Meadows moved that monthly bills and financial reports be approved as presented. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Directors report. Ms. Knight reported on circulation, patron visitation and computer use for June. Ms. Knight also gave a report on future library programs.

Ms. Knight also reported on the progress of current projects. Kendra's office has been moved to better facilitate supervision and customer service. The AC at both Humansville and Morrisville required work; Humansville needed a new compressor and Morrisville needed Freon and coils cleaned. The Humansville meeting room construction is continuing and is still on track for opening mid-Sept.

Maddy Hodges will remain on as a part-time Library Assistant after the end of the Summer Reading Grant.

The staff also requested the Friday after Thanksgiving off. After discussion, Ms. Knight will look at historical usage statistics for that day and report back to board.

In New Business, the slate of Board of Trustees officers was considered: President LeeAnn Clark, Vice President Duncan Meadows, Treasurer Julian Pace, Secretary Kaye Eversoll, and Member at Large Suzanne Donnell. Mr. Meadows made motion to approve slate; Mr. Pace seconded. All members voted in favor. **Motion carried.**

At 7:18 pm, Mr. Meadows made a motion to adjourn the regular meeting. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

The next regular board meeting will be Tuesday, August 21, 2018 at 6:15 pm at the Bolivar Library.