

Regular Board Meeting Minutes

Tues, January 22, 2019

The Board of Trustees of the Polk County Library met in session on Tuesday, January 22, 2019 at 6:15 pm at the Polk County Library, Bolivar, MO. Those present were LeeAnn Clark, Kaye Eversoll, Julian Pace, and Duncan Meadows. Also present was Colleen Knight, PCL Director and Tiffany Taylor, PCL Assistant Director. Absent was Suzanne Donnell.

President LeeAnn Clark called the meeting to order at 6:18 pm. Mr. Meadows made a motion to approve the agenda. Ms. Eversoll seconded. All members voted in favor. **Motion Carried.**

The minutes from the previous meeting were reviewed. Ms. Clark noted a typo in the minutes. Mr. Meadows moved that the minutes be approved as amended. Ms. Eversoll seconded the motion. All members voted in favor. **Motion carried.**

The Financial reports and bills for Nov 15 thru the end of Fiscal Year 2018 were examined by the Board. The Board asked Ms. Knight if a different report that gave more detail for bills could be found. Ms. Knight agreed to try to find one. Ms. Eversoll moved that monthly bills and financial reports be approved as presented. Mr. Meadows seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Annual Directors report. Fiscally, in 2018, the library did very well. The library took in more money that was budgeted and also spent less that was budgeted. Library Cards and Library Visitors increased last year, 7% and 3% respectively. 1872 people per week visit one of the county's libraries. Circulation for FY18 was down 4% system wide; however Fair Play increased 9% and Morrisville increased 17%. Library Programs increased dramatically last year; the library held 67 more programs and increased attendance by 2117. The biggest increase was in Fair Play with program attendance rising a whopping 689%. Computer use remained fairly stagnant with only a 1% decrease; however, WiFi usage increased by 21%.

Ms. Knight also reported on an incident of a patron slipping and falling on the ice in parking lot on Sat. Jan. 19, 2019. Patron broke ankle. Incident has been turned over to insurance agency.

In New Business, the Board reviewed the audit proposals from KPM and RMMC for the library's audit of Fiscal Year 2018. After careful consideration of both proposals, Ms. Eversoll made a motion to accept the proposal of KPM based on their presentation, amount of local audits that they do, and price. Mr. Pace seconded. All members voted in favor. **Motion carried.**

At 7:34 pm, Mr. Meadows made a motion to adjourn the regular meeting. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

The next regular board meeting will be Tuesday Feb. 19th, 2019 at Bolivar Library at 6:15 pm.