

## Regular Board Meeting Minutes

Tues, February 26, 2019

The Board of Trustees of the Polk County Library met in session on Tuesday, February 26, 2019 at 6:15 pm at the Polk County Library, Bolivar, MO; this was a rescheduled meeting from February 19 due to weather. Those present were LeeAnn Clark, Kaye Eversoll, Julian Pace, Suzanne Donnell, and Duncan Meadows. Also present was Colleen Knight, PCL Director and Tiffany Taylor, PCL Assistant Director.

President LeeAnn Clark called the meeting to order at 6:15 pm. Ms. Eversoll made a motion to approve the agenda. Ms. Donnell seconded. All members voted in favor. **Motion Carried.**

The minutes from the previous meeting were reviewed. Ms. Donnell moved that the minutes be approved. Ms. Eversoll seconded the motion. All members voted in favor. **Motion carried.**

The Financial reports and bills for the last were examined by the Board. Ms. Knight presented the bill payments in a different format. Members of the Board approved of the new format. Mr. Meadows moved that monthly bills and financial reports be approved as presented. Ms. Donnell seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Directors report. Most statistics are holding steady for first of the year. The exception is Morrisville's computer use has skyrocketed. Ms. Knight will move two of the children's tablets over to Morrisville to help alleviate problem.

The changes in the Fair Play library have begun. Lance is reducing the size of the kitchen and adding space to the children's area. The Friends of the Library have agreed to buy some lounge chairs and educational toys for Fair Play

Ms. Knight also reported that 2 full-time staff had tendered their resignation. Promotions will be made in-house for those positions, and the library currently had openings for 2 part-time Library Assistant I-Circulation.

The Winter Reading Program is winding down. Registration for the program has been brisk with 329 registrants. Some of the individual programs like Movies and Murder Mystery Theater had record attendance.

Ms. Knight also talked about the changes that she would like to make to the Bolivar Lobby: adding furniture, adding a Monitor to display programs, repainting, and adding a coffee/tea area. She proposed that the two display cases be removed and the coffee/tea area be added there. The doors on the display cases could be re-purposed in another area of the library. Mr. Pace made a motion to approve the removal of the display cases and the doors be re-purposed for the alcove doors. Mr. Meadows seconded. All members voted in favor. **Motion carried.**

The Board had also asked Ms. Knight to investigate the cost of ALA and PLA. Ms. Knight reported on her findings for an Individual Membership and an Institutional Membership. Ms. Eversoll made a motion for the memberships costs for an Individual Membership for ALA and PLA be paid for Colleen Knight. Mr. Pace seconded. Ms. Donnell, Mr. Pace, and Ms. Eversoll voted for the motion, and Mr. Meadows voted against. **Motion carried**

At 7:30 pm, Ms. Eversoll made a motion to adjourn the regular meeting. Ms. Donnell seconded. All members voted in favor. **Motion carried.**

The next regular board meeting will be Tuesday March 19th 2019 at Bolivar Library at 6:15 pm.