

## Regular Board Meeting Minutes

Tues, March 19th, 2019

The Board of Trustees of the Polk County Library met in session on Tuesday, March 19th, 2019 at 6:15 pm at the Polk County Library, Bolivar, MO. Those present were LeeAnn Clark, Kaye Eversoll, Julian Pace, Suzanne Donnell, and Duncan Meadows. Also present was Colleen Knight, PCL Director and Tiffany Taylor, PCL Assistant Director.

President LeeAnn Clark called the meeting to order at 6:15 pm. Mr. Meadows made a motion to approve the agenda. Ms. Eversoll seconded. All members voted in favor. **Motion Carried.**

The minutes from the previous meeting were reviewed. Ms. Eversoll moved that the minutes be approved. Mr. Pace seconded the motion. All members voted in favor. **Motion carried.**

The Financial reports and bills for the last were examined by the Board. A discussion was held on the increase of worker's compensation insurance. Ms. Donnell moved that monthly bills and financial reports be approved as presented. Mr. Meadows seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Directors report. February statistics were down across the board; the library was closed 4 days for weather.

The changes in the Fair Play library are almost complete. Ms. Knight distributed pictures of the new areas.

Ms. Knight also reported that the library had hired two new part-time staff members, Diona Kozak and Jennifer Evans. Ms. Knight feels that they will be a great addition to our team.

Ms. Knight also showed layout for the changes to the Bolivar Lobby and Teen Area. She also recommended that surplus furniture, like the study carrels, lectern, and round table, be sold at silent auction during the FOL book sale.

The board discussed policy changes to photography and filming policy. The board asked that the policy be submitted to Adam Sommers, Attorney for Missouri Public Library Directors, for recommendations. Discussion tabled until Mr. Sommers gives his opinion.

The board also participated in development training by watching the first installment of Short Takes for Trustees.

At 7:41 pm, Mr. Meadows made a motion to adjourn the regular meeting. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

The next regular board meeting will be Tuesday May 21, 2019 at Bolivar Library at 6:15 pm.