

Regular Board Meeting Minutes

Tues, April 16, 2019

The Board of Trustees of the Polk County Library met in session on Tuesday, April 16th, 2019 at 6:15 pm at the Polk County Library, Bolivar, MO. Those present were LeeAnn Clark, Kaye Eversoll, Julian Pace, Suzanne Donnell, and Duncan Meadows. Also present was Colleen Knight, PCL Director and Tiffany Taylor, PCL Assistant Director.

President LeeAnn Clark called the meeting to order at 6:17 pm. Ms Knight informed Board that due to technical difficulties, Short Takes on the Agenda will not be possible. Ms. Donnell made a motion to approve the revised agenda. Mr. Meadow seconded. All members voted in favor. **Motion Carried.**

The minutes from the previous meeting were reviewed. Mr. Pace moved that the minutes be approved. Mr. Meadows seconded the motion. All members voted in favor. **Motion carried.**

The Financial reports and bills for the last month were examined by the Board. Ms. Eversoll moved that monthly bills and financial reports be approved as presented. Ms. Donnell seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Directors report. Circulation was up in March, so much so that it erased the losses of February. However, Patron visits and computer usage remained a little depressed. Wi-Fi usage has increased 30% for 1st Quarter of 2019.

Ms. Knight gave an update of the remodel projects. Fair Play is complete. Bolivar Lobby furniture has been ordered and some has arrived. The Lobby TV is up and operational. Lance will begin the destruction of display units after Book Sale.

The library staff have been working on the Edge Assessment of the library's technology. The assessment has been done; now it is time to come up with an action plan to improve the library's score. The library scored on the lower side of middle for libraries our size and budget.

The Board discussed policy changes to photography and filming policy. Mr. Adam Sommers, Attorney for Missouri Public Library Directors, submitted his recommendations by email. Mr. Meadows made a motion to approve the policy with the changes that Mr. Sommers recommended. Ms. Eversoll seconded. **Motion carried.**

At 6:53 pm, Mr. Meadows made a motion to adjourn the regular meeting. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

The next regular board meeting will be Tuesday June 18, 2019 at Bolivar Library at 6:15 pm.