

## Board Meeting Minutes

Tues, June 18, 2019

The Board of Trustees of the Polk County Library met in session on Tuesday, June 18<sup>th</sup>, 2019 at 6:15 pm at the Polk County Library, Bolivar, MO. Those present were LeeAnn Clark, Kaye Eversoll, Julian Pace, and Duncan Meadows. Also present was Colleen Knight, PCL Director, Tiffany Taylor, PCL Assistant Director. Absent was Suzanne Donnell.

President Clark called the meeting to order at 6:16 pm. Mr. Meadows made a motion to approve the amended agenda. Ms. Eversoll seconded. All members voted in favor. **Motion Carried.**

The minutes from the previous meeting were reviewed. A correction was noted. Ms. Eversoll moved that the corrected minutes be approved. Mr. Meadows seconded the motion. All members voted in favor. **Motion carried.**

Attorney Jay Kirksey arrived. Mr. Meadows moved that the board go into a closed session at 6:20 pm for discussion of legal matters. Ms. Eversoll seconded. All members voted in favor. **Motion Carried.** No action taken by board. Ms. Eversoll motioned at 6:50 pm to adjourn closed session and resume regular session. Mr. Meadows seconded. All members voted in favor. **Motion Carried.**

The Financial reports and bills for the last month were examined by the Board. Mr. Meadows moved that monthly bills and financial reports be approved as presented. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Directors report. Ms. Knight shared that circulation and computer use is rising; however foot traffic has decreased slightly.

Attendance and registration for the Summer Reading program has increased over last year. Bolivar is seeing a 110% increase in its programming for school age children.

Ms. Knight gave an update of the remodel projects. Lance is working on the lobby remodel; it is hampered by having to work odd hours so as not to interfere with patrons. He did break a front window that we had to replace. The Teen Furniture has arrived and is installed.

Ms. Knight reported that Herbert Wilson of Humansville donated a \$1,000 to the library for use at Humansville.

Ms. Knight reported on her MPLD conference in Joplin. She will be serving as Missouri Evergreen chair again this year.

Ms. Knight gave the Board a couple of options for Director Evaluations last month. The Board decided on the full review including staff. They tasked Ms. Taylor with distributing and collecting the Director review from staff.

The need to protect the Donor Wall in the lobby was discussed. Polk County Glass has given an estimate of \$900 to add a Plexiglas sheet in front of wall. Mr. Paced motioned that library add a Plexiglas front to Donor wall. Mr. Meadows seconded. All members voted in favor. **Motion Carried.**

At 7:30 pm, Mr. Meadows made a motion to adjourn the regular meeting. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

The next regular board meeting will be Tuesday July 16<sup>th</sup> 2019 at Bolivar Library at 6:15 pm.