

Board Meeting Minutes

Tues, July 16th, 2019

The Board of Trustees of the Polk County Library met in session on Tuesday, June 18st, 2019 at 6:15 pm at the Polk County Library, Bolivar, MO. Those present were LeeAnn Clark, Kaye Eversoll, Julian Pace, Suzanne Donnell, and Duncan Meadows. Also present was Colleen Knight, PCL Director.

President Clark called the meeting to order at 6:20 pm. Ms. Eversoll made a motion to approve the agenda. Ms. Donnell seconded. All members voted in favor. **Motion Carried.**

The minutes from the previous meeting were reviewed. Mr. Meadows moved that the minutes be approved. Ms. Donnell seconded the motion. All members voted in favor. **Motion carried.**

The Financial reports and bills for the last month were examined by the Board. A mid-year report was also given. Mr. Meadows moved that the bills and financial reports be approved as presented. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Directors report. Ms. Knight shared some mid-year statistics. Overall, circulation is increasing slightly (1.6%) over last year; however, Morrisville circulation is down 14.8%. Visitors to the library has decreased 3%; however Fair Play has increased 34%. Computer use is remaining steady except for Morrisville where it has increased 189%. Wi-fi use is skyrocketing with a 25% increase with all the branches doubling wi-fi usage so far this year.

Library programs have increased by over 50% in both number of programs and attendance.

Ms. Knight also reported that the library will be losing 2 staff members to college at the end of July and efforts are underway to hire 2 part-time employees.

Ms. Knight updated the Board on new Fall programs. She also talked about the changes to Missouri Evergreen structure.

The Board was given the staff evaluations of the director and decided to hold a closed meeting on August 13th, 2019 at 6:15pm to discuss evaluations.

At 7:20 pm, Mr. Meadows made a motion to adjourn the regular meeting. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

The next regular board meeting will be Tuesday August 20th at Bolivar Library at 6:15 pm.