

Board Meeting Minutes

Tues, August 20th, 2019

The Board of Trustees of the Polk County Library met in session on Tuesday, August 20th, 2019 at 6:15 pm at the Polk County Library, Bolivar, MO. Those present were LeeAnn Clark, Kaye Eversoll, Julian Pace, Suzanne Donnell, and Duncan Meadows. Also present was Colleen Knight, PCL Director and Tiffany Taylor, PCL Assistant Director

President Clark called the meeting to order at 6:13 pm. Mr. Meadows made a motion to approve the agenda. Ms. Eversoll seconded. All members voted in favor. **Motion Carried.**

The minutes from the previous meeting were reviewed. Mr. Meadows moved that the minutes be approved. Ms. Donnell seconded the motion. All members voted in favor. **Motion carried.**

The library held a tax levy public hearing to set the library property tax rate for 2020. Mr. Meadows made a motion to set the tax levy at .2297 per mil. Ms. Eversoll seconded. All members voted in favor. **Motion Carried.**

The Financial reports and bills for the last month were examined by the Board. Mr. Eversoll moved that the bills and financial reports be approved as presented. Mr. Meadows seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Directors report. Ms. Knight reported that circulation and patron visits are rising overall from last year; computer use is down at Bolivar, but up significantly at Morrisville and Humansville. Ms. Knight also gave a summary of the Summer Reading Program. While registration did decrease by 23% from last year, program attendance increased by 37%. The library experienced more active engagement for those who did participate.

Early August has been a time of outreach to the schools, Ms. Knight reported. Most teachers in the county were given a presentation on library resources and PCL's educator's card. Over 100 new educator cards were issued. We also had a booth at SBU's Welcome week where incoming freshman had the opportunity to get a library card. 40 new student cards were issued.

The library also received a \$2400 grant from the Missouri State Library for books and materials centering on workforce development (resumes, leadership, computer skills, etc.) We should receive the grant in November. The library will hopefully offer several classes that support the new material.

Ms. Knight also reported that work on the parking lot should begin next month. There is a possibility that the library may have to close during the sealing.

Missouri Evergreen will be making the switch to a new vendor on August 30th. Circulation services may be down for a day, but the library will remain open.

In other business, the Library Board of Trustees submitted the following slate of officers for next year. LeeAnn Clark, President; Duncan Meadows, Vice President; Julian Pace, Treasurer, and Kaye Eversoll, Secretary. Motion was made by Mr. Meadows to approve the slate as presented. Ms. Donnell seconded. All members voted in favor. **Motion carried.**

Motion was made at 6:58 pm by Mr. Meadows to go into closed session to discuss personnel issues. Ms. Donnell seconded. All members voted in favor. **Motion carried.**

Closed session was adjourned at 7:14 pm.

At 7:15 pm, Ms. Eversoll made a motion to adjourn the regular meeting. Mr. Meadows seconded. All members voted in favor. **Motion carried.**

The next regular board meeting will be Tuesday September 17 at Bolivar Library at 6:15 pm.