

Board Meeting Minutes

Tues, February 18, 2020

The Board of Trustees of the Polk County Library met in regular session on Tuesday, February 18th at 6:15 pm at the Polk County Library, Bolivar, MO. Those present were Lee Ann Clark, Kaye Eversoll, Julian Pace, and Suzanne Donnell. Absent was Duncan Meadows. Also present was Colleen Knight, PCL Director and Tiffany Taylor, PCL Assistant Director. President Clark called the meeting to order at 6:17 pm. Ms. Eversoll made a motion to approve the agenda. Ms. Donnell seconded. All members voted in favor. **Motion Carried.**

The minutes from the previous meeting were reviewed. Mr. Meadows moved that the minutes be approved. Ms. Eversoll seconded the motion. All members voted in favor. **Motion carried.**

The Financial reports and bills for January were examined by the Board. Mr. Meadows moved that the bills and financial reports be approved as presented. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the monthly Directors report. Ms. Knight went over the January Circulation stats. We did have a large decrease in Humansville; several reasons were explored and discussed. Ms. Knight also gave a status report of the Winter Reading Program; so far registration at 282 is about the same as last year. Program attendance seems to be going very well.

Ms. Knight reported on a break-in at the shed behind the Bolivar Library sometime between Jan 24th-27th. Police were called and a report was made. Several miscellaneous tools belonging to Lance were stolen. Mr. Meadows made a motion to issue Lance Miller a check for \$400 to recover his losses. Ms. Donnell seconded. All members voted in favor. **Motion carried.**

Lance Miller is receiving quotes for the flooring in the lobby and meeting room. Samples of tile and carpet will be brought to board for approval.

The library did receive a Technology Mini Grant in the amount of \$7539 for staff computers at Bolivar and a laptop for Director.

The service Hoopla should be live in March

In other business, the Board discussed the details of strategic planning. Ms. Knight submitted a timeline for the project and the process she is recommending "Rising to the Challenge: Re-Envisioning Public Libraries" by the Aspen Institute.

At 7:29 pm, Mr. Meadows made a motion to adjourn. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

The next regular board meeting will be Tuesday, March 18th, 2020 at Bolivar Library at 6:15 pm.