

Board Meeting Minutes

Tues, September 15, 2020

The Board of Trustees of the Polk County Library met in regular session on Tuesday, September 15 at 6:15 pm at the Polk County Library, Bolivar, MO and via Zoom. Those present were Duncan Meadows, Kaye Eversoll, Julian Pace, and Suzanne Donnell. Also present was Tiffany Taylor, PCL Assistant Director and Paul Folbre from Edward Jones. Absent were Lee Ann Clark and Colleen Knight.

Duncan Meadows called the board meeting to order at 6:15 pm. Ms. Donnell made a motion to approve the agenda. Ms. Eversoll seconded. All members voted in favor. **Motion Carried.**

The minutes from the previous meeting were reviewed. Ms. Donnell moved that the minutes be approved as presented. Mr. Pace seconded the motion. All members voted in favor. **Motion carried.**

Mr. Folbre talked about the library's Edward Jones account and his recommendations.

The Financial reports and bills for the previous month were examined by the Board. Ms. Donnell moved that the bills and financial reports be approved as presented. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

Ms. Taylor gave the Director's Report. Ms. Knight broke her foot today and will be working from home for a while.

While the library has continued to experience an increase in its online circulation, overall circulation is down significantly for the year. Traffic has continued to be slower than normal.

In new Business, Ms. Taylor presented a proposed policy change to the Patron policy regarding e-cards. Mr. Pace made a motion to accept the change; Ms. Donnell seconded. All members voted in favor. **Motion carried.**

At 6:47 pm, Ms. Eversoll made a motion to adjourn. Ms. Donnell seconded. All members voted in favor. **Motion carried.**

The next regular board meeting will be Tuesday, October 20th, 2020 at Bolivar Library and via Zoom at 6:15 pm.