

Board Meeting Minutes

Tues, January 19th, 2021

The Board of Trustees of the Polk County Library met in regular session on Tuesday, January 19th at 6:15 pm at the Polk County Library, Bolivar, MO. Those present were Lee Ann Clark, Kaye Eversoll, Julian Pace, and Duncan Meadows. Absent was Suzanne Donnell. Also present was Colleen Knight, PCL Director, and Tiffany Taylor, PCL Assistant Director. President Clark called the meeting to order at 6:17 pm. Mr. Meadows made a motion to approve the agenda. Ms. Eversoll seconded. All members voted in favor. **Motion Carried.**

The minutes from the previous meeting were reviewed. Ms. Eversoll moved that the minutes be approved. Mr. Meadows seconded the motion. All members voted in favor. **Motion carried.**

The Financial reports and bills for November and December, 2019 were examined by the Board. Mr. Meadows moved that the bills and financial reports be approved as presented. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the monthly Directors report. Ms. Knight reported that a tentative start to in-person programming again has begun. CDC guidelines are being followed.

Ms. Knight reported that the library has been approached with an opportunity to publish a book about Bolivar history by Arcadia Publishing. The author will be listed as the Friends but Quincy Young has been assigned as the lead project manager.

Laura Jenkins has been afforded the opportunity to take leadership classes with the Chamber.

In other staffing news, 2 staff members have been quarantined by the health department in the last couple of months, and 1 staff member did test positive for COVID, but had limited interaction with public so the library did not have to close. The FFCRA law which was an expanded FMLA passed under the CARESACT did lapse on December 31st, but employers can extend it to March 31st. It is the opinion of the Director that we continue to pay people under the expanded FFCRA until the 3/31. The board agreed.

In facilities news, the new deck at Morrisville has begun and Ms. Knight presented a new shelving arrangement for Bolivar to accommodate expanding collection. OATS contacted the library and asked that a couple of their buses be allowed to park in the Bolivar lot due to vandalism in their normal parking at the YMCA. Ms. Knight gave them temporary permission to park there on the understanding that during large programs (if they ever happen again) the buses have to move.

Ms. Knight also reported that Governor Parsons has released the full amount of A & E taxes allocated to libraries. The library will be receiving more than we had budgeted.

Ms. Taylor gave an update on grants. The library has been awarded \$8464 in a technology grant; it will be used for a new chromebook lab and for 1 new staff laptop. The library has also been awarded \$5540 Summer Reading Program grant. It will be used for a part time personnel, supplies and presenters.

In new business, A discussion was held to move the start time of board meetings to 6:30. Mr. Meadows made a motion to start new board meetings at 6:30. Mr. Pace seconded. All members voted in favor. **Motion Carried.**

Ms. Knight presented the Annual Report for 2020.

The next regular board meeting will be Tuesday, February 16, 2021 at Bolivar Library at 6:30 pm.

(Board Meeting on 2/16/21 was cancelled due to inclement weather.)