



Polk County Library

2021 Annual Report

This issue
strategic plan
financial report
by the numbers
from the director's desk



LIBRARY'S FIVE-YEAR PLAN IS IN MOTION

Polk County Library Board of Trustees recently approved their 2022-2027 Strategic Plan. In order to meet the needs of the community, Polk County Library administration conducted a public survey in September and October. The feedback from this survey was beneficial in measuring the necessary improvements of the library's current operations.

Library staff assessed and adapted the values and goals that would better suit the direction of the library's growth and changes in the next five years. Current challenges with the library's facility, collection, technology, programming, and other problematic areas are also outlined in the Strategic Plan.

Using this data, PCL staff found their greatest impact on the residents of Polk County to be in three focus areas: S.M.A.R.T. Kids, Work Skills, and Vibrant Neighborhoods. This essentially ensures that all library services, resources, and programs are either 1) connecting youth to opportunities in science, math, art, reading, and technology; 2) providing educational opportunities and job-seeking services to improve employability and socioeconomic mobility in adults; and/or 3) creating opportunities to connect with other people through art, culture, literacy, and civic experiences.

While keeping these focus areas in mind, PCL administration developed a plan based on three strategic goals: Operations, Collection and Support, and Patron Experience. This process evaluated the improvements to library facilities and maintenance, staff training and workflow, technology and equipment, materials and digital resources, marketing and advertising strategies, programs and outreach services, patron participation and library use, and diversified programming and services to underserved demographics.

The Strategic Plan becomes the roadmap for the future and can be viewed on our website at www.polkcolibrary.org.

2021 Financial Report



WHERE the money went

66%

WAGES AND
BENEFITS

LIBRARY
MATERIALS

12%

10%

LIBRARY
SERVICES

OPERATING
COSTS

12%

Income	Income
A & E Tax	\$ 5,670
Dunnegan Trust	\$ 15,385
Equalization Grant	\$ 6,445
Grants	\$ 27,074
Interest	\$ 1,126
Library Income	\$ 13,656
Misc. Income	\$ 13,200
Property Tax	\$769,317
Railroad and Utilities	\$ 86,773
State Aid	\$ 15,569
Surtax	\$ 6,259
Total Income	\$960,474

Expenses	Expenses
Capital Expenses	\$ 7,331
Grant Expenses	\$ 43,853
Insurance	\$ 18,962
Maintenance	\$ 23,768
Materials	\$ 94,806
Miscellaneous	\$ 194
Office Supplies	\$ 12,016
Payroll	\$541,971
Professional Fees	\$ 11,718
Programming	\$ 4,409
Technology Services	\$ 30,173
Utilities	\$ 40,987
Total Expense	\$830,189

Grants

Received: \$27,074

Awarded: \$33,444
OUTSTANDING

TECHNOLOGY GRANT
\$8,464

Chromebooks and staff laptop



SUMMER PROGRAM
GRANT \$5,540

books, performers, staff & supplies

CARES ACT GRANT
\$7,000

2nd half of 2020 hotspot grant



PANDEMIC RESPONSE
GRANT \$17,240

Presentation system upgrade,
2/3 outstanding

STRENGTHEN MO
GRANT \$11,000

Digital content: Awarded,
outstanding



TECHNOLOGY
GRANT \$5,951

photo scanning, computer, barcode
readers: Awarded, outstanding

AUTHOR VISIT GRANT
\$5,000

One County, One Read for Roland Smith
Awarded, outstanding



PENDING: SUMMER
READING
PROGRAM \$8,382





2021 BY THE NUMBERS

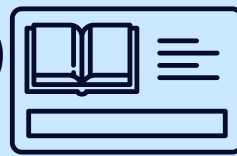
59430

visitors



21169

library cards



508

programs

6715

attendance



7514

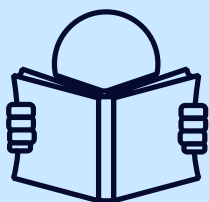
wifi users

9569

computer users

142286

items checked out



73501

physical items

5279

items added



5
new or improved
library
services



1
IN-PERSON
PROGRAMMING
RETURNS

2
MORE ONLINE
CONTENT

3
PRESENTATION SYSTEMS
UPGRADE

4
CURBSIDE DELIVERY
CONTINUES

5
CHROMEBOOKS ADDED





Polk County Library

BOLIVAR

1690 W. BROADWAY,
BOLIVAR, MO 65613
PH: (417) 326-4531

FAIR PLAY

104 N. ELM ST.
FAIR PLAY, MO 65649
PH: (417) 654-5013

HUMANSVILLE

101 S. OHIO
HUMANSVILLE, MO 65674
PH: (417) 754-2455

MORRISVILLE

5308 S. MAIN AVE
MORRISVILLE, MO 65710
PH: (417) 756-2181



WWW.POLKCOLIBRARY.ORG



[WWW.FACEBOOK.COM/
POLKCOUNTYLIBRARY](http://WWW.FACEBOOK.COM/POLKCOUNTYLIBRARY)

from the director's desk

As another year begins, I have been reflecting on the Library Board of Trustees and how their selflessness and dedication have allowed the library to grow and expand. The Board has been entrusted with the task of preserving, strengthening, and promoting the growth and use of the library.

The Board of Trustees has five primary roles:

- Advocate for the library in the community and advocate for the community as a Board member
- Plan for the future of the library
- Monitor and evaluate the overall effectiveness of the library
- Set library policies
- Hire and evaluate the library director

They do all of this without pay, giving up numerous hours each year to ensure that the library is the best it can be. I have been blessed with a wonderful Board. I wanted to pay tribute to a very special Board member who is serving his final term.

Julian Pace, Board Treasurer, has served on the Board for over 32 years in various offices. He was appointed in 1989 and has seen many changes over the years from a regional library to single county, from a historic library building to new buildings, from two Polk County locations to four. His experience in libraries is legion. His entire career has been in libraries from Texas to SBU to MSU.

He will be greatly missed!