

Board Meeting Minutes

Tues, January 18, 2022

The Board of Trustees of the Polk County Library met in regular session on Tuesday, January 18th at 6:00 pm at the Polk County Library, Bolivar, MO. Those present were Lee Ann Clark, Kaye Eversoll, and new board member, Ed Kurtz. Also present was Colleen Knight, PCL Director, and Tiffany Taylor, PCL Assistant Director. Absent was Suzanne Donnell. Board Treasurer Julian Pace passed away on January 12th. President Clark called the meeting to order at 6:08 pm.

Mr. Kurtz made a motion to approve the agenda. Ms. Eversoll seconded. All members voted in favor. **Motion Carried.**

The minutes from the previous meeting were reviewed; a few corrections were noted. Mr. Kurtz moved that the minutes be approved as amended. Ms. Eversoll seconded the motion. All members voted in favor. **Motion carried.**

The Financial reports and bills, including the final year end budget for 2021 were examined by the Board. Ms. Eversoll moved that the bills and financial reports be approved as presented. Mr. Kurtz seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Director's Report. Winter Reading Program "Full Steam Ahead" has begun. Several programs of note are Mommy and Me Yoga, Chair Yoga, and Discovery Center presents Matter.

In facilities news, Ms. Knight reported that Mr. Lance Miller, Facilities Manager, has had the roof leak at Humansville fixed and the Morrisville library roof patch is holding. The heating unit at the Humansville library's meeting room needs a new compressor but it is awaiting parts.

In staffing news, Ms. Samantha Monk has left the library to attend a university in Minnesota to pursue her Masters of Library Science degree. The library has hired 3 new circulation assistants: Liz Schubert, Jen Hudson, and Lydia Abbot. A new children's specialist has also been hired: Beth Ellison. All positions have now been filled. Illness has created havoc with the schedule with 7 employees out sick since Christmas, and with 4 new trainees, the Bolivar Library has had to close early a couple of days, and Morrisville close completely for 1 day.

Donations: Julian Pace donated \$12,500 to the building fund. His daughter and son-in-law, Emily and Tim Huff, donated \$250. The Pace family has requested in lieu of flowers at Mr. Pace's funeral to donate to the Rayl Family building fund. The library also received a donation of \$5,000 from the Rayl Foundation and \$2,500 from the Sandra York Woods Family Foundation for large print materials. The Friends of the Library received \$600 from the Roweton Foundation.

In December, Ms. Knight attended the MPLD conference in Columbia and reported to the Board on the efforts of Missouri Library Directors in support of HB2210 for fair pricing of e-content. Ms. Knight also reported on material challenges around the state and the legal opinion of MPLD attorney on those challenges.

In new Business, the election of officers was tabled due to the recent death of Mr. Pace until such time as a new board member is appointed.

Ms. Knight gave the annual directors report. See presentation slides and printed brochure for information.

A discussion was held on fund raising. Ms. Eversoll moved that the Lime Bank accounts be designated for the Building Fund, and that Mid Missouri Bank accounts be designated as Operating Expenses. Mr. Kurtz seconded. All members voted in favor. **Motion carried.**

A discussion was also held on the architects interviewed by the Board. Ms. Kurtz suggested that an RFP be requested from both. Ms. Knight was given the charge to write the RFP and submit them to the firms under consideration.

Ms. Eversoll made a motion to adjourn at 7:51 pm; Ms. Kurtz seconded. All members voted in favor. **Motion carried.**

Next regular meeting will be Tuesday, February 15th at 6:00 pm.