

Board Meeting Minutes

Tues, April 19th, 2022

The Board of Trustees of the Polk County Library met in regular session on Tuesday, April 19th at 5:30 pm at the Polk County Library, Bolivar, MO. Those present were Lee Ann Clark, Kaye Eversoll, Ed Kurtz, Verna Haun, and Mari Woosley. Also present was Colleen Knight, PCL Director, and Tiffany Taylor, PCL Assistant Director. President Clark called the meeting to order at 5:32 pm.

Ms. Haun made a motion to approve the agenda. Ms. Woosley seconded. All members voted in favor. **Motion Carried.**

The minutes from the previous meeting were reviewed. Ms. Haun moved that the minutes be approved. Ms. Woosley seconded the motion. All members voted in favor. **Motion carried.**

The quarterly and monthly financial reports and bills were examined by the Board. Mr. Kurtz moved that the bills and financial reports be approved as presented. Ms. Haun seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Director's Report. Most circulation, computer, and programming statistics are trending upward for the FY22 1st quarter as compared to FY21. Program attendance is up 126% over FY21. Morrisville being the outlier and is recording decreases in all statistics.

Ms. Knight also updated the board on upcoming programs including new programs of Fan Favorite Day, Chapters & Crafters, and Celebrity's Choice Book Club hosted online

In facilities news, Ms. Knight reported Fair Play, Humansville, and Bolivar library will be receiving bandwidth upgrades with REAL funding from Morenet this year. The Humansville Meeting Room heat is finally fixed.

In staffing news, Outreach Coordinator Laura Jenkins has returned from maternity leave and Children's Specialist Beth Ellison and Circulation Assistant Lydia Abbot will be receiving additional hours this summer due to the SRP grant.

Ms. Taylor gave an update to the grants in progress. No new grants have been awarded, but the five that have been awarded are in various stages of implementation. There is a new grant opportunity for STEM kits from Penworthy that Ms. Taylor is currently working on.

In new Business, a discussion was held on fundraising. A Finance Steering Committee was established. Mr. Kurtz and Ms. Clark volunteered to be on committee. Ms. Knight and Ms. Taylor will serve as staff representatives, and 2 as yet unnamed Friends of the Library will make up the rest of the committee. First meeting is tentatively set for May 2nd at 10:30 am.

Ms. Haun made a motion to adjourn at 7:06 pm; Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Next regular meeting will be postponed for one week due to Missouri Beef Days. Next meeting will be Tuesday, May 24th at 5:30 pm.