

Board Meeting Minutes

Tues, May 24th, 2022

The Board of Trustees of the Polk County Library met in regular session on Tuesday, May 24th at 5:30 pm at the Polk County Library, Bolivar, MO. Those present were Lee Ann Clark, Kaye Eversoll, Ed Kurtz, Verna Haun, and Mari Woosley. Also present was Colleen Knight, PCL Director, and Tiffany Taylor, PCL Assistant Director. President Clark called the meeting to order at 5:30 pm.

Ms. Haun made a motion to approve the agenda. Ms. Eversoll seconded. All members voted in favor.

Motion Carried.

The minutes from the previous meeting were reviewed. Ms. Eversoll moved that the minutes be approved with corrections. Ms. Haun seconded the motion. All members voted in favor. **Motion carried.**

The monthly financial reports and bills were examined by the Board. Ms. Haun moved that the bills and financial reports be approved as presented. Ms. Woosley seconded. All members voted in favor.

Motion carried.

Ms. Knight gave the Director's Report. All circulation and computer statistics are trending upward overall. Ms. Knight went over the wide array of programs for Summer Reading Program.

The Bolivar collection is currently being evaluated for usage and discarding books that meet the criteria set forth in the CREW (Continuous Review Evaluation and Weeding) method. Since the beginning of year 2718 items have been discarded; however, 1292 items have been added. The collection has been reduced by 1426 items, less than 3%.

In facilities news, Ms. Knight updated the board on the hail storm that hit Polk County on April 21. The Bolivar Library sustained significant damage to the roof but is not currently leaking. Facilities Manager Mr. Miller has received 4 quotes for the damage: Midwest Roofing \$73,850 (roof and gutters), Taylor Roofing \$66,871 (roof) \$78,194 (roof and gutters), Soderburg \$73,221 (roof and gutters), and Roofs for Less, \$44,000 (roof only). Grinnell Mutual has been contacted but have not yet sent a claims adjuster to look at damage.

The Fair Play Library also received roof and gutter damage, but the City of Fair Play carries the insurance on the building so that has been turned over to them.

In staffing news, Children's Specialist Beth Ellison will be moved from part-time to full-time as of July 1st. Ms. Knight will be attending the Missouri Public Library Directors Conference in Cape Girardeau June 1st through June 4th.

Ms. Taylor gave an update to the grants in progress. No new grants have been awarded, but the five that have been awarded are in various stages of implementation. The library did not receive the MOSL grant for STEM kits from Penworthy.

In new Business, Ms. Knight gave an update on the SAPP progress. Cheryl Doran and Jim Stufflebeam with SAPP with staff on May 6 for 2 hrs. They wanted to get an idea of what the staff saw as problems, areas that work well and what could work better.

They met with Ms. Knight after this staff meeting. They wanted Ms. Knight to put together some space ideas on a Pinterest board. They did talk about that an expansion was not going to be possible for a

\$900,000 budget, and they were focusing on reorganizing and reallocating space to allow for more efficiency and more align with our goals.

Ms. Doran and Mr. Stufflebeam also met with library administration on May 17th for 2 hours. During the meeting, they went over some libraries with similar sq. footage. They had some design ideas that they got our opinion on what administration liked or didn't like. They have suggested a tour of some of the Mid-Continent libraries soon; they were going to arrange time.

Ms. Eversoll made a motion to adjourn at 7:12 pm; Ms. Woosley seconded. All members voted in favor.
Motion carried.

Next regular meeting will be Tuesday, June 21 at 5:30 pm.