

Board Meeting Minutes

Tues, June 21, 2022

The Board of Trustees of the Polk County Library met in regular session on Tuesday, June 21st at 5:30 pm at the Polk County Library, Bolivar, MO. Those present were Lee Ann Clark, Kaye Eversoll, Ed Kurtz, and Mari Woosley. Also present was Colleen Knight, PCL Director, Tiffany Taylor, PCL Assistant Director, Madison Moore from KPM, CPA's and Cheryl Doran from SAPP Architects. Absent was Verna Haun. President Clark called the meeting to order at 5:31 pm.

Ms. Eversoll made a motion to approve the agenda. Ms. Woosley seconded. All members voted in favor. **Motion Carried.**

The minutes from the previous meeting were reviewed. Mr. Kurtz moved that the minutes be approved. Ms. Woosley seconded the motion. All members voted in favor. **Motion carried.**

Madison Moore from KPM presented the auditors findings for fiscal year 2021. The library was given a clean audit. Ms. Eversoll made a motion to accept the audit as presented. Mr. Kurtz seconded the motion. All members voted in favor. **Motion Carried.**

The monthly financial reports and bills were examined by the Board. Mr. Kurtz moved that the bills and financial reports be approved as presented. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Director's Report. All circulation and computer statistics are trending upward overall. The library has hosted 35 Summer Reading program events with an attendance of 581. Storytime Swim and Wonders of Wildlife were well attended programs.

In facilities news, Ms. Knight reported that the library has received the insurance check for roof, \$63720.65. After roof is replaced, we can submit up to an additional \$27,208.50 or the real cost whichever is less. As long as roof does not leak, waiting on renovation plans for roofline seems prudent.

In staffing news, Ms. Quincy Young has left the library for another opportunity. This was a full-time position; however, the plan is to split her job duties into two 28-hr positions. Beside the regular vacation requests that always happen in summer, two employees were on bereavement leave earlier this month, and COVID sidelined another employee this month.

Ms. Knight also updated the library on effects of inflation to the library budget. D&O insurance increased by \$388, MALA increased \$822, IRS Mileage reimbursement will increase in July from 58.5 to 62.5, and Ingram which had free shipping now charges \$2.50 a shipment plus Ingram is seeing an increase in the price of books.

In other business, Ms. Doran gave an update on progress of the design for the renovation of the Bolivar Library.

Ms. Eversoll made a motion to adjourn at 7:22 pm; Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Next regular meeting will be Tuesday, July 26 at 5:30 pm.