

## Board Meeting Minutes

Tues, August 16th, 2022

The Board of Trustees of the Polk County Library met in session on Tuesday, August 16 at 5:30 pm at the Polk County Library, Bolivar, MO. Those present were Lee Ann Clark, Kaye Eversoll, Verna Haun and Mari Woosley. Also present was Colleen Knight, PCL Director and Tiffany Taylor, PCL Assistant Director. Absent was Ed Kurtz.

President Clark called the Special Tax Hearing meeting to order at 5:34 pm. Ms. Haun made a motion to set the tax rate for FY23 at .2222 per mil. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms. Haun made a motion to close the special hearing. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

Ms. Clark called the regular meeting to order at 5:37 pm.

The minutes from the previous meeting were reviewed. Ms. Eversoll moved that the minutes be approved as corrected. Ms. Woosley seconded the motion. All members voted in favor. **Motion carried.**

The monthly financial reports and bills were examined by the Board. Ms. Haun moved that the bills and financial reports be approved as presented. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Director's Report. Circulation, Patrons, Computer use, and programming usage are continuing their trajectory for FY22. Ms. Knight also reported on upcoming programs in September. There will be no winter reading program this year as we prepare for the renovation.

In facilities news, Ms. Knight reported Mr. Lance Miller had hit a rock while mowing and one of the tall windows at west end of building needed to be replaced. Bolivar Glass replaced it last week for \$740. Mr. Miller is also painting the building at Fair Play.

The collection at Bolivar has been reduced by about 4500 because of the thorough weed that will be finished this week.

The library staff has also been going through supplies, decorations, and other items in storage to determine what can be reduced.

Ms. Knight was happy to report that state funding has significantly increased for FY23. State Aid will be \$22,644.42; Equalization Aid will be \$13,048.33; Athletics and Entertainment will be \$24,532.68. The first payments of these will go out in October. This results in a net increase of \$19,723 over budget this year.

Ms. Taylor gave an update on the Mini Technology grant that she is currently writing.

In new business, the board reviewed the medical insurance rates for FY23. The current plan will have an increase of 9% to library expenses. Several options were discussed, including switching plans and/or reducing flex benefits to employee paid. Ms. Haun made a motion to adopt the same plan with same benefits for FY23. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms. Knight proposed some changes to library policy to accommodate the library's new Read Along books and to clarify a vague section of the policy. Ms. Haun made a motion to approve amendments to the circulation guidelines as proposed. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

In other new business, Ms. Eversoll made a motion to keep current officer designations for the next year: LeeAnn Clark, President, Ed Kurtz, Vice President, Verna Haun, Treasurer, Kaye Eversoll, Secretary. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

The board also discussed the roof at Bolivar and the bids for replacement. Ms. Eversoll made a motion to accept the bid by Midwest Roofing. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

The board discussed the current status of the Bolivar Library renovation.

Ms. Haun made a motion to move \$100,000 from the operating fund at Mid-Missouri Bank to the building fund at Lime Bank. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

Ms. Knight reported on the status of Certification of Participation from Mid-Missouri to finance a portion of the renovation. Also Ms. Knight presented an idea of phased renovation which should allow minimum disruption of services through the first phase. A discussion was also held on the using the Fall book sale as a fund raiser for the building renovation and to introduce the public to the conceptual ideas.

Ms. Eversoll made a motion to adjourn at 7:28 pm; Ms. Haun seconded. All members voted in favor. **Motion carried.**

Next regular meeting will be postponed until Tuesday, September 27 at 5:30 pm.