

Board Meeting Minutes

Tues, February 21, 2023

The Board of Trustees of the Polk County Library met in regular session on Tuesday February 21st at 5:30 pm at the Polk County Library, Bolivar, MO. Those present were Lee Ann Clark, Ed Kurtz, Kaye Eversoll, and Mari Woosley. Also present was Colleen Knight, PCL Director. Absent was Verna Haun.

Ms. Clark called the session to order at 5:35 pm.

Ms. Woosley moved that the agenda be accepted. Mr. Kurtz seconded the motion. All members voted in favor. **Motion carried.**

The minutes from the previous meeting were reviewed. Mr. Kurtz moved that the minutes be approved as presented. Ms. Eversoll seconded the motion. All members voted in favor. **Motion carried.**

The financial reports and bills were examined by the Board. Ms. Woosley moved that the bills and financial reports be approved as presented. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Director's Report. We are off to a good start this year. Circulation was up 20% in January with all locations reporting increases. Patron visits were also up 10% with all locations reporting increases. While computer use overall is up 4%, Humansville was the only location with an increase (47%).

The winter reading program, Read Player One, had 180 registrants and 71 completions. The Library held 69 programs with 693 attendees.

In staff news, Ms. Knight reported that the library has hired two new part-time employees and is currently up to full staff.

In new business, the Board decided to table the discussion on the Missouri Public Library Standards.

Ms. Knight gave the Board an update on the Bolivar renovation project. SAPP has all the bid documents complete and bidding process will open to public on February 24th. Ms. Knight has put the information in the Legal Notices section of the Bolivar Herald Free Press and will run for 2 consecutive weeks. A pre-bid meeting has been scheduled for March 10th at 10:00 am. A public bid opening will occur on March 24, 2023 at 1:00 pm. SAPP will handle both meetings.

A couple of furniture vendors have been contacted, KI and Grooms, and will be quoting the project. Ms. Knight will also use Demco to provide a 3rd option. A discussion was also held on a surplus furniture sale during the Bolivar City Wide Garage sale on April 29th if it fits with the construction schedule so that less has to go into storage.

The next regular board meeting has been re-scheduled to March 28th at 5:30 pm

Ms. Eversoll made a motion to adjourn at 6:07 pm; Mr. Kurtz seconded. All members voted in favor. **Motion carried.**