

Board Meeting Minutes

Tues, March 28, 2023

The Board of Trustees of the Polk County Library met in regular session on Tuesday, March 28th at 5:30 pm at the Polk County Library, Bolivar, MO. Those present were Lee Ann Clark, Ed Kurtz, Verna Haun, and Mari Woosley. Also present were Director Colleen Knight and Assistant Director Tiffany Taylor. Absent was Kaye Eversoll.

Ms. Clark called the session to order at 5:41 pm.

Ms. Haun moved that the agenda be accepted. Ms. Woosley seconded the motion. All members voted in favor. **Motion carried.**

The minutes from the previous meeting were reviewed. Ms. Haun moved that the minutes be approved as presented. Ms. Woosley seconded the motion. All members voted in favor. **Motion carried.**

The financial reports and bills were examined by the Board. Ms. Haun moved that the bills and financial reports be approved as presented. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Director's Report. We are off to a good start this year. Circulation was up 21% in Feb with all locations reporting increases. Patron visits were also up 28% with all locations reporting increases. Computer use overall is up 35%; Morrisville did see a huge decrease.

In staff news, Ms. Knight reported that several staff have been or will be attending off-site training. Tiffany went to Columbia for Morenet Technology Training; Braden attended regional cataloging training at Stockton. Three circulation staff will attend regional circulation training on March 30th in Monett; 2 other circulation staff will attend Teaching Technology Literacy in Springfield on Apr. 4th, and finally 3 admin staff will be attending the Missouri Evergreen Conference in Columbia on April 13-14.

Ms. Knight will be doing a presentation at the Senior Center on April 6th and be accepting braille books from the Legends Project on Saturday April 1st.

Ms. Knight also informed the board of the problem with homelessness near the library and steps we are taking to make sure they feel welcome in the library but are not sleeping outside in our bushes and shed.

The auditors from KPM began their work this week and should be at the May or June meeting to discuss their findings.

Ms. Knight also discussed what the elimination of State Aid from the Missouri budget would mean for the library if it is allowed to stand.

Ms. Taylor gave an update on grants. The library was awarded a grant of \$250,000 from the Sunderland Foundation for the building project. The library was also awarded a STEAM kit grant of \$5735; these kits will checkout to patrons.

In new business, Ms. Knight gave the Board an update on the Bolivar renovation project. Mid Mo Bank should have the draft lease agreement by end of next week. SW Audio will uninstall the meeting room equipment and reinstall when construction is complete. Atronic Alarms will uninstall the security cameras and reinstall when construction is complete.

At 6:30 pm, Ms. Haun made a motion for the Board to go into closed session to discuss construction bids and a personnel issue. Mr. Kurtz seconded. All members voted in favor. **Motion carried.** Board came out of closed session at 7:23 pm

The next regular board meeting has been re- scheduled to April 18th at 5:30 pm

Ms. Haun made a motion to adjourn at 7:24 pm; Mr. Kurtz seconded. All members voted in favor. **Motion carried.**

Closed Meeting Actions by Board

Motion made by Mr. Kurtz to accept Hambey's base bid plus bid alternates 2 and 4 with a contingency to add bid alternate 1 and 3. Seconded by Ms. Haun. Roll Call Vote: Mr. Kurtz-yes, Ms. Haun-yes, Ms. Woosley-yes

Motion made by Ms. Haun to proceed on bid alternate 1 and 3 without contingency if lend/lease is complete before the signing of the contract. Seconded by Mr. Kurtz. Roll Call Vote: Ms. Haun-yes, Mr. Kurtz-yes, Ms. Woosley-yes