

Board Meeting Minutes

Tues, April 18, 2023

The Board of Trustees of the Polk County Library met in regular session on Tuesday, April 18th at 5:30 pm at the Polk County Library, Bolivar, MO. Those present were Lee Ann Clark, Ed Kurtz, Kaye Eversoll, and Mari Woosley. Also present were Director Colleen Knight and Assistant Director Tiffany Taylor. Absent was Verna Haun.

Ms. Clark called the session to order at 5:30 pm.

Ms. Woosley moved that the agenda be accepted. Ms. Eversoll seconded the motion. All members voted in favor. **Motion carried.**

Public comments were given by residents Angela Smith, Kendra Cromwell, and Vanessa Mays.

At 5:43 pm, Mr. Kurtz made a motion for the Board to into closed session to discuss personnel issues. Ms. Woosley seconded. All members voted in favor. **Motion carried.** At 6:05 pm, Ms. Clark reconvened the regular session. She reported that no action was taken by the Board.

The minutes from the previous meeting were reviewed. Mr. Kurtz moved that the minutes be approved as presented. Ms. Woosley seconded the motion. All members voted in favor. **Motion carried.**

The financial reports and bills were examined by the Board. Ms. Eversoll moved that the bills and financial reports be approved as presented. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Director's Report. Circulation was up 15% in the first quarter with all locations reporting increases. Patron visits were also up 17% with all locations reporting increases. Computer use overall is up 15%; Morrisville did see a huge decrease (112% for quarter). Program statistics also saw an increase of 32% in attendance.

Programs at the Bolivar library have been suspended until the end of the renovation. Programming will be held at various locations around Bolivar and continue at other locations.

Bolivar Library will be closed next week to prepare the renovation; normal hours at other locations.

All library locations will be closed on May 8th and a staff appreciation dinner will be held at Flat Creek restaurant at 5:30 that day. Friends of the Library will pay for event.

Ms Knight also reported some wind damage to the Bolivar Library from April 1st storm. Have contacted Midwest Roofing.

Ms. Knight also discussed what the elimination of State Aid from the Missouri budget would mean for the library if it is allowed to stand. However, we are hopeful that the Senate will put the money back in budget.

The Secretary of State's new rule, 15 CSR 30-200.015, was issued yesterday. MPLD has a committee to give libraries templates on policy and procedure updates that will keep libraries in compliance.

Ms. Taylor gave an update on grants. No new grants have been awarded. A new grant to BassPro was submitted, but there is a 60-90 days reviewal process. Other grants are in various stages of completion.

In new business, Ms. Knight gave the Board an update on the Bolivar renovation project. SW Audio has uninstalled the meeting room equipment. Atronic Alarms will uninstall the security cameras and reinstall when construction is complete. Storage unit has been rented; supply closets have been emptied.

The Board also discussed the Lease Option Agreement from Mid-Missouri Bank. Mr. Kurtz made a motion to execute both documents. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

The Board discussed the General Construction Contract with Hamby Construction. Mr. Kurtz made a motion to sign contract with orders to issue modification to include bid alternate 1 & 3. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

The next regular board meeting will be May 16th at 5:30 pm

Ms. Eversoll made a motion to adjourn at 7:05 pm; Ms. Woosley seconded. All members voted in favor. **Motion carried.**