

Board Meeting Minutes

Tues, July 18, 2023

The Board of Trustees of the Polk County Library met in regular session on Tuesday, July 18th at 5:30 pm at the Polk County Library, Bolivar, MO. Those present were LeeAnn Clark, Ed Kurtz, Kaye Eversoll, and Mari Woosley. Also present were Director Colleen Knight and Assistant Director Tiffany Taylor. Absent was Verna Haun.

Ms. Clark called the session to order at 5:29 pm.

Ms. Eversoll moved that the agenda be accepted. Mr. Kurtz seconded the motion. All members voted in favor. **Motion carried.**

The minutes from the previous meeting were reviewed. Ms. Woosley moved that the minutes be approved as corrected. Mr. Kurtz seconded the motion. All members voted in favor. **Motion carried.**

The financial reports and bills were examined by the Board. Mr. Kurtz moved that the bills and financial reports be approved as presented. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Director's Report. Circulation statistics are up for the year due to a large increase in the first Quarter; 2nd Quarter statistics are down across all branches. Similarly, computer usage, patron visits, and programming were down in the 2nd Quarter due to the renovation at Bolivar.

The Library received a donation from Craig and Lisa Lehman this month.

Ms. Knight reported that the new insurance policies have been executed and the Grinnell policies have been cancelled, and we should receive a refund on the Grinnell policies.

Ms. Taylor gave an update on grant. All grants are in various stages of completion. Nothing new to report.

In other business, the board reviewed the 3 furniture quotes: KI, Grooms, and P.O.E for the Rayl Family Library. No decision was made.

In Renovation updates, Phase II is tentatively scheduled to begin after Labor Day. The library will close at that time for 2 weeks, and Hambey will work on demolition of the portico and new entry.

The next regular board meeting will be August 15th at 5:30 pm.

Ms. Eversoll made a motion to adjourn at 6:58 pm; Mr. Kurtz seconded. All members voted in favor. **Motion carried.**