

Board Meeting Minutes

Tues, August 15th, 20223

The Board of Trustees of the Polk County Library met in session on Tuesday, August 15 at 5:30 pm at the Polk County Library, Bolivar, MO. Those present were Lee Ann Clark, Kaye Eversoll, Verna Haun and Mari Woosley. Also present was Colleen Knight, PCL Director and Tiffany Taylor, PCL Assistant Director. Absent was Ed Kurtz.

President Clark called the Special Tax Hearing meeting to order at 5:34 pm. Ms. Haun made a motion to set the millage rate for FY23 at .2222. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms.Eversoll made a motion to close the special hearing. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms. Clark called the regular meeting to order at 5:36 pm.

Ms. Eversoll made a motion to approve the agenda; Ms. Haun seconded. All members voted in favor. **Motion carried.**

The minutes from the previous meeting were reviewed. Ms. Woosley moved that the minutes be approved. Ms. Eversoll seconded the motion. All members voted in favor. **Motion carried.**

The monthly financial reports and bills were examined by the Board. Ms. Haun moved that the bills and financial reports be approved as presented. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Director's Report. Circulation, Patrons, Computer Use, and Programming are continuing their trajectory for FY23. Summer Reading Program is complete for this year. We had a decrease in registrations for program; however more of the registrants completed the program and attendance at individual programs was up 10%.

Staff is working on making sure the collection at Bolivar looks the best it can by weeding ugly books, printing new spine labels for the faded ones, and cleaning all children's books.

We received donations of \$150 from Ann Stewart, \$1,000 from Sterling Investment Advisors, \$2000 from Ken and Colleen Knight, and our yearly donation of \$5,000 from Jane Rayl. The Edward Jones account of \$45,675.16 has been closed and the amount deposited in the Lime Bank account.

Ms. Taylor gave an update on the final reports she is writing for the Summer Reading Grant and the Steam Kits Grant. A Technology Mini Grant will open soon.

In new business, Ms. Eversoll made a motion to retain the officers as they are currently: LeeAnn Clark as President, Ed Kurtz as Vice-President, Verna Haun as Treasurer, and Kaye Eversoll as Secretary. Ms. Haun seconded. All members voted in favor. **Motion carried.**

Ms. Knight submitted a proposed change to Board Bylaws to address conflict of interest to meet the Missouri Ethics Commissions standards. Ms. Haun moved to amend the by-laws as proposed. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

The board reviewed the medical insurance rates for FY24. The current plan will have an increase of 30% over last year's plan. Several options were discussed, including switching plans and/or reducing flex

benefits to employees. Ms. Haun made a motion to adopt the PPO 1250 plan, with optional vision and dental insurance covered by employees. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

In other business, the board reviewed the final furniture bids and evaluated samples submitted. Ms. Eversoll made a motion to use Grooms as the vendor for library furnishings for the renovation. All members voted in favor. **Motion carried.**

Ms. Knight reported that Phase II has been pushed back until September 18th. The library will close for 2 weeks at the beginning of Phase II.

Ms. Eversoll made a motion to adjourn at 6:52 pm; Ms. Woosley seconded. All members voted in favor. **Motion carried.**

There will not be a meeting in September due to lack of available quorum. Next regular meeting will be Tuesday, October 17th at 5:30 pm.