

## Board Meeting Minutes

Tues. January 16, 2024

The Board of Trustees of the Polk County Library met in session on Tuesday, January 16 at 1:00 pm at the Polk County Library, Bolivar, MO. Those present were LeeAnn Clark, Ed Kurtz, Kaye Eversoll, and Mari Woosley. Also present was Colleen Knight, PCL Director. Absent were Verna Haun and Tiffany Taylor, PCL Assistant Director.

Ms. Clark called the meeting to order at 1:05 pm.

Mr. Kurtz made a motion to approve the agenda; Ms. Woosley seconded. All members voted in favor. **Motion carried.**

The minutes from the previous meeting were reviewed. A correction was noted. Ms. Eversoll moved that the minutes be approved as corrected. Mr. Kurtz seconded the motion. All members voted in favor. **Motion carried.**

The monthly financial reports and bills were examined by the Board. Mr. Kurtz moved that the bills and financial reports be approved as presented. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Director's Report. For FY23, the library experienced decreasing numbers due to the Bolivar renovation: circulation down 5%; visitors down 9%, and program attendance down 4%. Ms. Knight also explained the purging of patron records that had expired 3 or more years from Missouri Evergreen database. The Library's patron records decreased by 48% due to this purge.

The Bolivar library received donations of \$3,004 from Ann Potts, \$1,847 from Wayne and Rowena Wilson, \$1,000 for Doris Eiland, \$100 from Magda Neill and \$100 from Becky Padgett House.

In facilities, Ms. Knight explained the boiler issues at Bolivar and the quotes from Trane to fix it. Humansville Library experienced a roof leak; Taylor -made Roofing has been called to repair. Bolivar Library was closed December 27<sup>th</sup> through January 1<sup>st</sup> for construction and the final construction closure is scheduled from January 16<sup>th</sup> through 27<sup>th</sup>.

Ms. Knight gave an update on grants. The Technology Mini Grant for \$4,058 to purchase a new all-in-one copier/printer has been implemented. The new all-in-one printer has been installed, and the Library has received 50% of funds. A Summer Reading Program grant in the amount of \$6,270 was awarded by the State Library. Plans are being implemented for the Summer Reading Program. Ms. Taylor is currently working on a Spotlight on Literacy grant for a Library of Things and programs for adults.

In new business, an update was given on the state of the construction. Hambey should be substantially finished by Friday, January 19<sup>th</sup>. SAPP will be putting together a punch list on their next visit.

A discussion was held on the relaunch event. The Board discussed two dates: March 9<sup>th</sup> and March 16<sup>th</sup>. Ms. Knight will contact Governor Parson's office to check if either of those dates are available on his schedule.

Ms. Eversoll moved to adjourn 2:04 pm. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

The next regular meeting will be Tuesday, February 20, 2024 at 5:30 pm.