

## Board Meeting Minutes

Tues. February 20, 2024

The Board of Trustees of the Polk County Library met in session on Tuesday, February 20<sup>th</sup> at 5:30 pm at the Polk County Library, Bolivar, MO. Those present were LeeAnn Clark, Ed Kurtz, Kaye Eversoll, Verna Haun and Mari Woosley. Also present were Colleen Knight, PCL Director, and Tiffany Taylor, PCL Assistant Director.

Ms. Clark called the meeting to order at 5:30 pm.

Mr. Kurtz made a motion to approve the agenda; Ms. Eversoll seconded. All members voted in favor.

**Motion carried.**

The minutes from the previous meeting were reviewed. Ms. Eversoll moved that the minutes be approved. Mr. Kurtz seconded the motion. All members voted in favor. **Motion carried.**

The monthly financial reports and bills were examined by the Board. Mr. Kurtz moved that the bills and financial reports be approved as presented. Ms. Woosley seconded. All members voted in favor.

**Motion carried.**

Ms. Knight gave the Director's Report. Ms. Knight highlighted the new programs beginning in March: Future Innovators, Snack Squad, and Baby Bookworms. She also reported on the success and challenges of the Winter Reading challenges with the schools this winter.

The Bolivar library received donations of \$1,000 from Bill and Suzanne Donnell, \$1,000 from Kaye Eversoll and \$1,000 from Jerald and Giana Andrews.

In facilities, Ms. Knight updated the work being done by Trane on the boiler issues at Bolivar. Humansville Library roof leak was fixed by Taylor -Made Roofing. SuperShine has been contracted to clean the Bolivar Library once a week for \$250 per week.

The Friends of the Library will be selling the new library logo t-shirts as a fundraiser.

Ms. Taylor gave an update on grants. The Technology Mini Grant and the Summer Reading Program Grant are in various stages of implementation. Ms. Taylor is currently working on a Spotlight on Literacy Grant for Basic Life Skills programs for adults with complementary kits for circulation. Other grants in the planning stages are Memory Kits, ALA Gaming Grant, and a Technology Ladder Grant.

In new business, an update was given on the state of the construction. Date for the Grand Reveal has been set at March 16<sup>th</sup> because First Lady Teresa Parson should be able to attend. Grooms Furniture is replacing one of the chairs in the adult area because of manufacturer's defect. Grooms representatives are also requesting a set of casters from the manufacturer of the meeting room chairs to compare with the ones installed. Shade color was chosen for meeting room and will be ordered. Picnic tables are here and will be assembled soon.

Board members requested that Ms. Knight order them name badges for the Grand Reveal.

Ms. Eversoll moved to adjourn at 7:03 pm. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

The next regular meeting will be Tuesday, March 19th at 5:30 pm.