

Board Meeting Minutes

Tues. March 19, 2024

The Board of Trustees of the Polk County Library met in session on Tuesday, March 19th at 5:30 pm at the Polk County Library, Bolivar, MO. Those present were LeeAnn Clark, Ed Kurtz, and Kaye Eversoll. Absent were Verna Haun and Mari Woosley. Also present were Colleen Knight, PCL Director, and Tiffany Taylor, PCL Assistant Director.

Ms. Clark called the meeting to order at 5:30 pm.

Ms. Eversoll made a motion to amend the agenda and move the Director's report to the end if there is time; Mr. Kurtz seconded. All members voted in favor. **Motion carried.**

The minutes from the previous meeting were reviewed. A few corrections were noted. Mr. Kurtz moved that the minutes be approved as corrected. Ms. Eversoll seconded the motion. All members voted in favor. **Motion carried.**

The monthly financial reports and bills were examined by the Board. Ms. Eversoll moved that the bills and financial reports be approved as presented. Mr. Kurtz seconded. All members voted in favor. **Motion carried.** Ms. Knight also informed the Board that Quickbooks Desktop will be discontinued on May 31st. She will switch the library to Quickbooks Online. However, the increase in cost to the Library will be in excess of over \$1,000 for first year and more thereafter. Ms. Knight will use the year to investigate other solutions.

Ms. Knight requested that \$500,000 be moved from the Mid-Missouri Money Market to the LimeBank Money Market due to much higher interest rates at LimeBank. Ms. Eversoll so moved. Mr. Kurtz seconded. All members voted in favor. **Motion carried.**

Ms. Knight requested that the FY2024 budget be amended and increase the Bolivar General Maintenance budget line to \$24,000, an increase of \$15,000. Mr. Kurtz so moved. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

The Board then received an update on the status of the Rayl Family Library renovation. The Board discussed outstanding expenditures. Hambey proposed several extra items to be completed off contract. Mr. Kurtz made a motion to accept Hambey bracing the existing trusses and corner guard installation. Ms. Eversoll seconded. All members voted in favor. **Motion carried.** All other off contract work was not accepted.

Because of a pre-existing appointment, a member of the Board had to leave so the quorum was lost. Ms. Eversoll moved to adjourn at 6:15 pm. Mr. Kurtz seconded. Meeting adjourned.

The next regular meeting will be Tuesday, April 16th at 5:30 pm.