

Board Meeting Minutes

Tues, January 21, 2025

The Board of Trustees met in regular session on Tuesday, January 21 at 4:30 pm. Those present were LeeAnn Clark, Mari Woosley, Ed Kurtz, and Kaye Eversoll. Also present were Director Colleen Knight and Assistant Director Tiffany Taylor. Absent was Verna Haun.

Ms. Clark called the meeting to order at 4:32 pm.

Mr. Kurtz made a motion to approve the agenda; Ms. Woosley seconded. All members voted in favor. **Motion carried.**

The minutes from the previous meeting were reviewed; a few corrections were noted. Ms. Eversoll moved that the minutes be approved. Mr. Kurtz seconded the motion. All members voted in favor. **Motion carried.**

The monthly financial reports and bills were examined by the Board. Ms. Eversoll moved that the Budget to Actual Final for FY24 be adopted as the final budget for FY24. Mr. Kurtz seconded. All members voted in favor. **Motion carried.**

Ms. Eversoll made a motion that the bills and financial reports be approved as presented. Mr. Kurtz seconded. All members voted in favor. **Motion carried.**

A discussion was also held on the Mid-Missouri Lease/Loan on the Rayl Family Library. Mr. Kurtz made a motion to make an additional principal payment of \$115,000 with the next payment so that the Library can try to complete repayment in 5 years. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Director's Report. The Library will be adding some new programs for February and March. Plans are in the works for new adult programs: a Fables & Fantasy Gala, a Pasta making and Movie Date night, a CMH memory care screening, and a Romantasy book club. For all ages, Checkmates: a chess club, is being implemented.

In facilities news, Trane installed a new fan for the west air conditioning unit at Bolivar. The boiler is working great this year with no issues with leaking or turning off.

The structural engineer from SAPP Architects was here this morning. He said that the cracks at the top of the columns and along soffit are not structural defects, but caused by settling and heating and cooling the building. He suggests we contact Hambey Construction about adding trim to top of columns to hide gaps.

In staffing news, 2 part-time 28-hr staff have resigned since the last Board meeting. The Library will only re-hire for one. Two 20-hr staff have increased hours by 8 hrs. Adult Programmer Lydia Abbot lost her mother-in-law recently and is taking some bereavement time.

In other news, Ms. Knight reported that end of the year donations to the library totaled \$26,630.32. Ms. Taylor reported that the Library was awarded a grant of \$7320 for the Summer Reading Program. She is currently working on writing a couple of other grants.

In new business, the Board reviewed the Limited Use Agreement with Bolivar City for renovation and use of the shed on library property. Ms. Eversoll made a motion to approve the agreement. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

The Board also reviewed a change to the Paid Time Off policy in the Employee Manual that Ms. Knight was requesting. Ms. Eversoll made a motion to accept the change as proposed. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms. Knight presented the annual report to Board.

Ms. Eversoll moved to adjourn at 6:07 pm. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

The next regular meeting will be Tuesday, February 18th at 4:30 pm.