

Board Meeting Minutes

Tues, February 18, 2025

The Board of Trustees met in regular session on Tuesday, February 18 at 4:30 pm. Those present were LeeAnn Clark, Mari Woosley, Ed Kurtz, Verna Haun, and Kaye Eversoll. Also present were Director Colleen Knight and Assistant Director Tiffany Taylor.

Ms. Clark called the meeting to order at 4:32 pm.

Ms. Haun made a motion to approve the agenda; Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

The minutes from the previous meeting were reviewed; a few corrections were noted. Ms. Eversoll moved that the minutes as corrected be approved. Ms. Woosley seconded the motion. All members voted in favor. **Motion carried.**

The monthly financial reports and bills were examined by the Board. The extra principal payment on the Mid-Missouri Loan was made out of capital funds. Mr. Kurtz made a motion that the bills and financial reports be approved as presented. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms. Knight gave the Director's Report. The library saw a huge increase in January circulation in Bolivar over last year; mostly due to the Bolivar closure for 2 weeks in January 2024 for renovation. Next month's statistics should be a more realistic gage for month to month growth.

The Winter Reading Challenge with the school systems in Polk County has been completed with 2204 students participating. Bolivar School District participated more fully this year.

In staffing news, the part-time staffer who had resigned last month asked if she could come back. Since we had not interviewed nor offered the position to someone else, the library rehired her with same hours and pay.

In other news, Ms. Knight reported she has been training Assistant Director Tiffany Taylor in QuickBooks and statistics so that the library can run smoothly during the transition until a new director is hired. Ms. Knight is also working on succession documents to make transition smoother.

Ms. Knight also reported on the potential Federal funds at risk due to cost cutting measures at the Federal level. Institute of Museum and Library Services is the Federal agency that handles all LSTA (Library and Services Technology Act) funding. IMLS, according to [Doge.gov](https://www.doge.gov), is classified as a small independent agency under the Executive branch. It has only 17 employees, all have been there 20+ years, and all are above the age of 60 with 15 employees above 65. There is a Board of 20 people. The Director is appointed by the US President for 4 yr. term. Director was appointed by President Biden in 2024.

IMLS administer all LSTA funding through block grants to the states. For FY25, Missouri received 3.3 million. The State Library does not feel that LSTA money is in danger of being cancelled, though it may be delayed. FY26 funding is unknown at this time.

The direct grants to the that library applies for are all in doubt for next year. This includes Summer Reading Grant and Library Technology Grants that the library relies upon. Other jeopardized funding that would negatively affect library services are MOEvergreen and MALA (Courier) grants.

Not affected are State Aid, Equalization funds, Art & Entertainment funds, and also MORENET, as those are State funded.

There were also some changes in the LSTA grant requirements going forward.

- Inform all staff of the state Whistleblower statute and give them link.
- Cybersecurity policies
- Indirect cost went from 10% to 15%
- More detail in funding spreadsheet required.

Ms. Knight reported that she hopes to have the Cybersecurity policy draft ready for Board consideration at the March meeting.

Ms. Eversoll moved to adjourn at 5:05 pm. Ms. Haun seconded. All members voted in favor. **Motion carried.**

The next regular meeting will be on Tuesday, March 11th at 4:30 pm, a week early due to a scheduling conflict.

Closed Session Minutes 2-18-25

Ms. Eversoll made a motion to go into closed session at 5:06 pm to discuss personnel issue. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms. Eversoll made a motion to adjourn at 5:30 pm. Ms. Haun seconded. All members voted in favor. **Motion carried.**

The Board announced that a decision had been made to extend an offer of a Zoom interview for one of the applicants for Director and for the board to meet in closed session the day after interview.

Closed Session Minutes 2-21-25

The Board met in closed session on Friday, February 21 at 2:30 pm

Those present were LeeAnn Clark, Mari Woosley, and Verna Haun. Also present were Director Colleen Knight and Assistant Director Tiffany Taylor. Absent were Ed Kurtz and Kaye Eversoll.

Ms. Haun made a motion to go into closed session. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms. Haun made a motion to adjourn the meeting at 3:10 pm. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

The Board announced that a decision had been made to extend an in-person interview for one of the applicants for Director and to pay travel expenses for applicant.