

Board Meeting Minutes

Tuesday, July 21, 2026

The Board of Trustees met in regular session on Tuesday, July 21, 2026. Those present were Verna Haun, Kaye Eversoll, Mari Woosley, and Lisa Manis. Also present were Director Tiffany Taylor and Assistant Director Joy Martinez. Ed Kurtz was absent.

Ms. Haun called the meeting to order at 4:32 pm.

Ms. Woosley moved to approve the agenda; Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

There were no public comments presented.

The Board reviewed minutes from the previous meeting. Ms. Eversoll made a motion to approve minutes from the Tuesday, May 19, 2026 meeting. Ms. Woosley seconded the motion. All members voted in favor. **Motion carried.**

The monthly financial reports and bills were examined by the Board. Ms. Woosley moved to approve the financial reports as presented. Ms. Eversoll seconded the motion. All members voted in favor. **Motion carried.**

Ms. Taylor presented the Director's Report beginning with May and June 2026 library use statistics. Library use in May 2026 increased compared to 2025 numbers by 3.6% systemwide. June 2026 library use increased 18% compared to the previous year.

In programming news, the Summer Reading Program made the Library a busy place. 990 individuals registered for the Summer Reading Program: a 32% increase from last year. The McReaders program began in June 2026 and will continue through the end of August. The Library partnered with the Bolivar Recreation Center to celebrate America's 250th anniversary. The Bolivar Recreation Center agreed to provide up to five free pool passes for participants that return American history books between June 15, 2026 and July 3, 2026: one pass awarded per returned book.

In staffing news, Ms. Taylor reported more changes. A newly hired, part-time staff resigned their position on July 10, 2026. The position was posted online, interviews conducted, and a candidate was selected to fill the open position. Another part-time staff will be leaving to take on a full-time position elsewhere at the end of July 2026: this open position was also posted online and interviews were conducted. A candidate will be selected from the pool of applicants after a second round of interviews with programming staff because the position assists with programming. Finally, the Circulation Supervisor will return from maternity leave on August 3, 2026.

Ms. Taylor reported she had to miss the June Missouri Public Library Director's conference in Poplar Bluff due to car trouble. The MPLD treasurer informed Ms. Taylor that the conference fee paid for the June meeting would be applied to the December meeting.

Ms. Taylor informed the Board of an impending increase in Missouri Evergreen dues. The increase is due to a \$90,000.00 contract between Missouri Evergreen (ME) and OCLC. The ME membership was presented two pricing and contract term options: one option would have increased PCL dues by \$1,000.00 annually and the second by \$750.00 annually. Contract term options were 1-year and 3-year

with the 3-year option specifying a 3% price increase annually. The ME membership vote supported the option that will increase Polk County's ME dues by \$750.00 for 2027 and a 1-year contract to be renegotiated for 2028.

Ms. Taylor informed the Board of maintenance issues at two facilities. First, a leak was reported in the McDaniel Meeting Room at the Rayl Family Library facility in Bolivar. Bolivar Plumbing Heating and Air were called to investigate the leak. A hole was discovered in the shut-off valve under the sink. The valve was replaced and the leak resolved. Second, a roof leak was reported at the Humansville Library facility. Ms. Taylor contacted American Brothers Construction, LLC out of Humansville. Raymond Laub with American Brothers assessed the roof and found the compromised area and noted two other problem areas. All leaky areas are located along the seam between the main library and the meeting room where the buildings were joined in 2018. Mr. Laub expressed the opinion that the leaks are not the result of storm damage but suspects improper sealing. Mr. Laub recommend replacing the entire roof and provided a quote for replacement.

In new business, the Board discussed selection of officers.

Ms. Woosley moved to elect Ed Kurtz for the office of Board President. Ms. Eversoll seconded. All members voted in favor. **Motion carried.**

Ms. Woosley moved to elect Kaye Eversoll for the office of Board Vice President. Ms. Manis seconded the motion. All members voted in favor. **Motion carried.**

Ms. Manis moved to elect Verna Haun for the office of Board Treasurer; Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms. Haun moved to elect Mari Woosley for the office of Board Secretary. Ms. Manis seconded the motion. All members voted in favor. **Motion carried.**

Ms. Haun moved to elect Lisa Manis as member-at-large; Ms. Woosley seconded. All members voted in favor. **Motion carried.**

In old business, Ms. Taylor updated the Board on the Humansville Capitol Improvements project. All components of the project are complete except installation of new furniture. A Grooms representative informed Ms. Taylor the final piece of furniture is still in manufacture and set to ship on July 31, 2026. When all pieces of furniture are available, someone will reach out to schedule installation.

Ms. Haun moved to enter closed session at 6:05 pm. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms. Haun moved to end closed session at 6:29 pm. Ms. Woosley seconded the motion. All members voted in favor. **Motion carried.**

Ms. Haun moved to adjourn regular session at 6:31 pm. Ms. Woosley seconded the motion. All members voted in favor. **Motion carried.**

The next regular meeting will be Thursday, August 27, 2026 at 4:30 pm.

Closed Session Minutes

Tuesday, July 21, 2026

The Board met in closed session on Tuesday, July 21, 2026 at 6:05 pm pursuant to RSMo 610.021.3.

Those present were Verna Haun, Kaye Eversoll, Mari Woosley, and Lisa Manis. Ed Kurtz was absent.

Ms. Haun moved to enter closed session at 6:05 pm. Ms. Woosley seconded the motion. All members voted in favor. **Motion carried.**

Ms. Haun moved to adjourn closed session at 6:29 pm. Ms. Woosley seconded the motion. All members voted in favor. **Motion carried.**

The Board resolved to wait until the August meeting to present the Director performance review during another closed session meeting. The next closed session meeting will be held Thursday, August 27, 2026.