Board Meeting Minutes

Thursday, October 08, 2026

The Board of Trustees met in regular session on Thursday, October 08, 2026. Those present were Ed Kurtz, Kaye Eversoll, Mari Woosley, and Lisa Manis. Also present were Director Tiffany Taylor and Assistant Director Joy Martinez. Verna Haun was absent.

Mr. Kurtz called the meeting to order at 4:30 pm.

Ms. Woosley moved to approve the agenda; Ms. Eversoll seconded. All members voted in favor. **Motion carried**.

There were no public comments presented.

The Board reviewed minutes from the previous meeting. Ms. Eversoll moved to approve the minutes of the previous meeting. Ms. Woosley seconded the motion. All members voted in favor. **Motion carried**.

The monthly financial reports and bills were examined by the Board. Ms. Woosley made a motion to approve the financial reports as presented; Ms. Eversoll seconded. All members voted in favor. **Motion carried**.

Ms. Taylor presented the Director's Report beginning with monthly library usage statistics. Systemwide library usage increased 3.9% in September 2026 compared to September 2025.

In library programming, Ms. Taylor shared the October and November 2026 programming brochure.

In staffing news, the Outreach Coordinator returned from maternity leave on Monday, October 5, 2026.

Six library staff attended the 2026 Missouri Library Association conference. The Adult Programs and Marketing Specialist presented a session on marketing for libraries. The session was successful; she presented to a packed room.

Ms. Taylor reminded the Board that all Polk County Library locations will be closed Monday, October 12, 2026 for a staff development training day. Training topics to include PCL Online Resources, Navigating the staff Online Public Access Catalog (OPAC), LibCal and room bookings, Damaged Items procedures, the PCL Educator Card Program, and Niche Academy Conflict Resolution.

Ms. Taylor informed the Board that there is an interview scheduled for the open Circulation Supervisor position on Friday, October 9, 2026.

Ms. Taylor announced the receipt of a large donation check. The Jesse James and Grace Pursley Trust distributed a $139,720.50 Grand Missouri Bank money order to benefit the Rayl Family Library in Bolivar. The instructions provided state the funds are to be used as determined by the Polk County Library Board of Trustees.

There was no update regarding ongoing grant projects.

In new business, the Board reviewed and discussed FY27 employee pay scale options presented by the Library Director. Ms. Eversoll moved to approve the pay scale option of 3.5% wage increases for all employees including the Director with the possibility of an additional percentage increase to the

approved FY27 pay scale should the Consumer Price Index (CPI) adopt a higher inflation percentage increase for 2027. Ms. Woosley seconded the motion. All members voted in favor. **Motion carried**.

In old business, the Board examined quotes for roof repair for the Humansville facility. American Brothers Construction provided a full replacement quote with no sealant coating or retro fit anti leakage system at $14,160.00. Cedar Creek Roofing provided two quotes: one for repair to locate and seal existing leaks at $2,385.00 and a second quote to install a full retro fit anti-leakage system at $23,787.00. Midwest Roofing provided two quotes: one for a liquid sealant solution at $13,459.00 and a second quote for a full retro fit anti-leakage system at $25,659.00. Ms. Eversoll moved to select the Cedar Creek Roofing quote for a full retro fit anti-leakage system at $23,787.00, with the modification that the anti-leakage system will extend to cover the parapet wall. Ms. Manis seconded the motion. All members voted in favor. **Motion carried**.

Ms. Eversoll moved to adjourn the meting at 5:34 pm; Ms. Woosley seconded. All members voted in favor. **Motion carried**.

The next regular meeting will be Thursday, November 12, 2026 at 4:30 pm.